

CLUB RULES

1. NAME.

The Club shall be known as “Calverley St. Wilfrid’s Cricket Club”, hereafter known as “The Club”.

2. OBJECT.

The object of The Club is to provide facilities for and promote participation of the whole Community in the sport of cricket.

3. PREMISES.

The Club shall be situated in Victoria Park, Calverley, Pudsey, West Yorkshire.

4. MANAGEMENT.

- a) The affairs of The Club, shall be managed by a Committee of not less than eight nor more than eighteen Members including the President, Chairman, Treasurer and Secretary, Child Welfare Officer and shall be known as “The Management Committee”. A Bar Committee shall be formed from a minimum of three Members of this Management Committee.
- b) All Members of The Management Committee shall be elected at the Annual General Meeting and shall remain in office until their successors are appointed and at the end of Their term of office shall be eligible for re-election. The captains of the first, second and third eleven shall be ex-officio Members of The Management Committee, unless they are already members of that Committee in their own right.
- c) The Management Committee shall have the power to transact the ordinary business of The Club and fill any casual vacancies that may occur on that Committee.
- d) The Management Committee shall meet as often as is necessary and when requested by any three Members of that Committee, but in no case shall less than forty eight hours notice be given. All motions shall be decided by a majority of votes, the Chairman to record and have the casting vote. Four Members to form a quorum.

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- e) The Management Committee may appoint Sub – Committees which will serve a specific purpose and three shall form a quorum. Members of The Club and such persons with professional knowledge to assist such Sub – Committees may be co-opted with permission of The Management Committee. Sub – Committees to report to The Management Committee.
- f) No Member may be elected to The Management Committee unless they have been a Full Member of The Club for at least twelve months.
- g) There shall be formed from within The Club from its Members a Ladies Committee who will deal with all relevant matters assigned to it by The Management Committee and The Annual General Meeting.

5. ANNUAL GENERAL MEETING AND END OF FINACIAL YEAR.

- a) The Annual General Meeting will take place during the month of January.
- b) The end of the financial year shall be October.
- c) Notice of such Annual General Meeting shall be posted in The Club at least twenty days before the appointed date for such a Meeting.
- d) Any Member wishing to propose alteration of a Rule must do so in writing giving fourteen clear days notice to The Secretary before the Annual General Meeting. The Secretary will ensure that all such proposals are displayed within The Club, ten clear days before The Annual General Meeting. Any Member wishing to propose an amendment to such Proposals must do so, within three clear days, in writing to The Secretary.
- e) All Members may attend The Annual General Meeting but only Full Members as defined at Rule 7b) shall have voting rights.
- f) The Secretary shall call for nominations for The Management Committee of The Club and place such a notice within The Club twenty eight days prior to The Annual General Meeting. All nominations to be proposed, seconded and in the hands of The Secretary within fourteen clear days of The Annual General Meeting after which time no other nomination will be accepted.

6. SPECIAL GENERAL MEETING.

- a) The Secretary shall summon a Special General Meeting at the direction of The Management Committee or upon a request forwarded to The Secretary signed by not less than twenty Members stating the objects of such Meeting. The Meeting shall be held not less than fourteen and not more than twenty one days from the date of the request by The Secretary.

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- b) Notice of any such Special General Meeting and the object for which it is called shall be posted by The Secretary a clear fourteen days before the date appointed for such a Meeting and no further business except that for which The Meeting has been convened shall be brought.
- c) At a Special General Meeting twenty shall be a quorum. In the event of a quorum Occurring after The Chairman has opened The Meeting it shall make The Meeting Incompetent to transact business.

7. MEMBERSHIP.

- a) Membership shall be open to all irrespective of age, gender, disability, race, origin, colour, social status and sexual orientation. The election of Members shall be vested solely in The Management Committee and shall be by ballot. Honorary Members shall be elected on a Yearly or part yearly basis at the direction of The Management Committee.

b) FULL MEMBERS:

- i) Senior Cricket Member.
- ii) Cricket Member.
- iii) Vice President.
- iv) Life Member.
- v) Junior Playing Member over 15 years of age.
- vi) Ladies Committee Member.

SOCIAL MEMBERS:

- i) Adult Social Member.
- ii) O.A.P. Member.
- iii) Honorary Member.
- iv) Junior Playing Member under 16 years of age.
- v) Junior Social Member.

- c) Subscriptions can only be set and increased at an Annual or Special General Meeting.
- d) The subscription year shall run from 1st January to 31st December and shall be payable by 1st March of that year. Cricket Playing Members shall pay the Social part of their Subscription prior to 1st March each year with the residue payable by 30th April of that year. Any subscription not paid by 1st March (Playing Member's residue by 30th April will incur an administrative charge, which shall be determined by The Management Committee who will also have the authority to waive such a charge in exceptional circumstances.
- e) Every person wishing to become a Member must be proposed and seconded by Members.
- f) The name and address of each candidate and the names of the proposer and seconder shall be posted on The Club notice board at least seven days before the day on which the candidate is to be submitted for election.

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- g) Any Member who is of the opinion that any candidate so proposed would not be a desirable member, shall inform The Secretary who will communicate the objection to The Management Committee.
- h) The Management Committee may require the attendance of any candidate, proposer and seconder to answer any questions as may be put to them. If a candidate does not appear before The Management Committee when require to do so or send a satisfactory excuse for non-appearance within four weeks, his / her election shall not be proceeded with.
- i) No candidate shall be deemed to be a member of The Club or participate in its privileges and benefits until he / she has been elected by The Management Committee and paid their first subscription and in any case not less than two days have elapsed before their election. If a person joins as a player he / she may not contravene the Licensing Laws.
- j) No rejected candidate shall again be proposed as a Member until the expiration of twelve months from the date of such rejection.
- k) No person who has been expelled from The Club shall ever again be proposed as a candidate, or make use of The Club premises except after the special consent of The Management Committee has been obtained.
- l) No person who shall have been at any previous time been a Member of The Club shall be eligible for re-selection before the period of twelve months there from has elapsed.
- m) Any Member wishing to resign must send a written notice to The Secretary together with the subscription due up to date of its taking effect and shall thereupon cease to be a Member.
- n) If any Member fails to pay their subscription within fourteen days after the same has become due, they shall be considered in arrears and notice of default shall be sent to them in writing by The Secretary. If the sum due not be paid within another fourteen days after such notice has been sent, they shall cease to be a Member and their name shall be removed from the Register of Members. A Member who falls into this category shall not be signed into The Club as a 'guest'.
- o) Any Playing Member who fails to pay their subscription shall also be ineligible for selection until such subscription has been paid.
- p) If, however, the delay in payment can be accounted for to the satisfaction of The Management Committee, that Committee may at its discretion, direct that any Member shall be exempt from the provisions of Rule 7n.
- q) No Member in arrears shall be permitted to make use of The Club or take part in its affairs.
- r) A suspended Member shall remain liable to pay their subscriptions.

- s) The Management Committee may elect a Discipline Sub-Committee (minimum 3 Members) who shall have the power to reprimand, suspend or expel any Member who shall infringe any Rule, or whose conduct in or out of The Club is prejudicial to the character, interest, endanger the welfare, unanimity. good order of the Club or actions are inconsistent with The Rules.

The Chairman and Secretary shall be empowered to order the immediate withdrawal of any Member whose conduct is in conflict with The Rules of the Club or who after warning persists therein, the matter must be reported to The management Committee at their next meeting, which must be held within seven days of the committal of the alleged offence. Such Member may have no right of re-entry to The Club premises until summoned to meet The Sub-Committee. If this Sub-Committee are of the opinion that the complaint is not one that warrant the Member to appear before them, then the Member must be notified immediately and be free to resume their rights as a Member. The Secretary shall give the Member at least seven clear days notice to appear before The Sub-Committee, such notice to include the complaint.

No Member shall be suspended or expelled without first being summoned before The Sub-Committee and full opportunity afforded to advance a defence. Should the Member failed to attend or give a reason for their non-appearance, the case can proceed and deal with the matter in the Member's absence.

Any Member suspended or expelled by The Management Committee (or a delegated Sub-Committee) shall have the right to attend an appeal hearing, be represented and produce witnesses in support of the appeal. The Appeal Board (maximum of three) shall not include Members of the original decision making Committee, but may include non-members of The Club. The decision of The Appeal Board shall be binding on all parties.

- t) No Member shall park their car in Salisbury Street or in Victoria Park causing nuisance to local residents.
- u) Members are responsible for the conduct and actions of their children and those children accompanying them whilst within and in the surrounds of The Club. Children must be within The Club's premises after dark and vacate The Club's premises by a time published by The Management Committee.

8. PERMITTED HOURS

The permitted hours for the supply of intoxicants shall be such as may be determined by The Management Committee on application and approved by the Leeds City Council under The Licensing Act 2003.

9. GUESTS.

- a) In accordance with the terms of the Licensing Act 2003 this Rule provides for the admission of players, officials of visiting teams and their guests to The Club premises for the sale of intoxicants to them by or on behalf of The Club for consumption on the premises.

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- b) Every Member shall be permitted periodically to introduce friends as visitors but the same visitor shall not be admitted more than six times within a period of twelve calendar months unless special consent has been obtained from The Management Committee. This Committee reserves the right to refuse the admission of any visitor if in their opinion it is desirable in the interests of The Club. No visitor can be admitted after 10.00 p.m.
- c) The name and address of the visitor and that of the Member by whom introduced shall be written in the visitors book kept for that purpose.
- d) No visitor shall be permitted to make payment of any kind whether directly or indirectly.

10. FINANCE AND TREASURER.

- a) The Treasurer shall receive all monies, keep accounts of The Club and otherwise conduct the financial business. The books shall close on 21st October when accounts will be duly audited and presented to The Annual General Meeting.
- b) All accounts (except for petty expenses) to be presented and passed by The Management Committee before payment.
- c) The revenue and proceeds of the sale of refreshments shall be carried to the credit of The Club funds and shall be applied in connection with the objects of The Club and for the benefit of cricket in general.
- d) As a Members Club no member is entitled to make a profit out of the purchases or sale of intoxicating liquor.
- e) Only the Treasurer and those nominated by him/her shall have the power to draw cheques, duly signed by any two of the following, Treasurer, Secretary, President or any one other nominated by The Management Committee.
- f) Club Members give full authority for The Management Committee to act on their behalf to negotiate loans of money etc. For the use of The Club.
- g) Property of The Club (other than cash which shall be under the control of The Treasurer) shall be vested in not more than four Trustees who shall be appointed by The Management Committee to be dealt with by them as this Committee shall from time to time direct. The Trustees shall be indemnified against risks and expenses out of The Club property.

The Management Committee may borrow for the purposes of The Club such amount of Money either at one time or from time to time and at such rate of interest and in such form and manner and upon such security as that Committee shall think fit and thereupon The Trustees shall at the direction of this Committee make all such dispositions of The Club Property or any part thereof and enter into such agreement in relation thereto as this Committee may deem proper for giving security for such loans and interest.

- h) The Club shall not distribute any of its surplus to any Member or individual or organisation and in the event of a winding-up of The Club any assets remaining after the satisfaction of any debts or liabilities shall be applied for the benefit of The Community Amateur Sports Club or Registered Charity which includes within its objectives the promotion of the playing of junior cricket or for the benefit of the then governing body for the playing of junior cricket in Yorkshire or England.
- i) The income and property of The Club shall be applied solely toward promoting The Club's objects as set forth in this constitution and no portion thereof shall be paid or transferred, directly or indeed indirectly, to members of The Club.

11. SECRETARY.

The Secretary shall call meetings and keep minutes of the same, arrange matches under the direction of the Management Committee and conduct correspondence.

12. SALE OF INTOXICANTS UNDER 18.

- a) The sale and supply of intoxicants to persons under the age of 18 years and the consumption of intoxicants by them on Club premises is prohibited.
- b) No dogs to be allowed in The Club except guide dogs.

13. CRICKET RULES.

- a) The Selection Committee shall consist of three non-playing Members of The Management Committee, (one of whom shall act as Chairman) and captains of senior elevens.
- b) The captains and vice captains shall be chosen by The Management Committee prior to the commencement of the season. This Committee may adopt any procedure to fulfil this requirement. The captain shall have full power over the team when on the field.
- c) Any person practising with The Club but not holding themselves available for selection shall pay full Playing Membership fees irrespective of age.
- d) The following prizes shall be competed for annually:
 - 1st X1 Batting -
 - 2nd X1 Batting -
 - 3rd X1 Batting -
 - 1st X1 Bowling -
 - 2nd X1 Bowling -
 - 3rd X1 Bowling - The Clough Mears TrophyThe winner of the above prizes will have the best average.

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1st X1 Fielding -
2nd X1 Fielding -
3rd X1 Fielding -

The above prizes will be awarded to the player with the most 'Club' fielding points awarded by The League Umpires. Each X1's to be kept separate.

1st X1 Best Performance - The Stone Trophy
2nd X1 Best Performance - The Emmott Trophy
3rd X1 Best Performance - The Don Alred Trophy

These trophies to be awarded to the player in each relevant X1 who in the opinion of The Management Committee gave the best performance in the context of the game in any one Match throughout the season, irrespective of the result of the match.

Best Club Batting - The Jack Clough Trophy (Batting)
Best Club Bowling - The Jack Clough Trophy (Bowling)

The above prizes to be awarded to the highest runs scored (Batting) and highest number of wickets taken (Bowling), in any one match throughout the season.

Most Improved Junior St. Wilfrid's Trophy

To be awarded to the most improved junior player under 17 years playing at senior level with The Club. The junior does not necessarily have to play with The Club's junior teams. The Management Committee's decision will be final.

- e) The following are the qualifications for The Club's prizes and each teams performance to be kept separate. All prizes take account of League and League Cup performances at senior level.

First and second elevens;

Batting - minimum 10 innings and 250 runs.

Bowling - minimum 10 games 25 wickets.

Third eleven batting and bowling qualifications will be pro-rata to first and second eleven Qualifications, owing to the variation of games.

- f) Players qualifying for any prize that may be given must, if selected play in the last here matches of the season, unless satisfactory reason is given to The management Committee for their absence.

14. JUNIOR SECTION.

The Club shall form from among its Members a Junior Section, to be known as 'The Junior Committee', to deal with all matters pertaining to "juniors". It will report to the Management Committee and the A.G.M. of The Club. The Club adopts 'Safe Hands Policy' and all pertaining to Child Welfare and Health and Safety initiated by the E.C.B., Y.C.B. and The Local Authority.

15. CONTINGENCY.

Any contingency that may arise not provided for by the foregoing rules shall be left to the discretion of The Management Committee. Should any question arise as to the construction to be placed upon these rules, the opinion of that Committee shall be final.

JANUARY 2009